



INFINITE CAMPUS PASSWORD RESET INSTRUCTIONS

Below are instructions on how to change your Infinite Campus password. Please use the following link to access the Parent Portal: <https://roundlakeil.infinitecampus.org/campus/portal/parents/roundlake.jsp>

From the Parent Portal login page, click on the **Forgot Password** link outlined in red below.

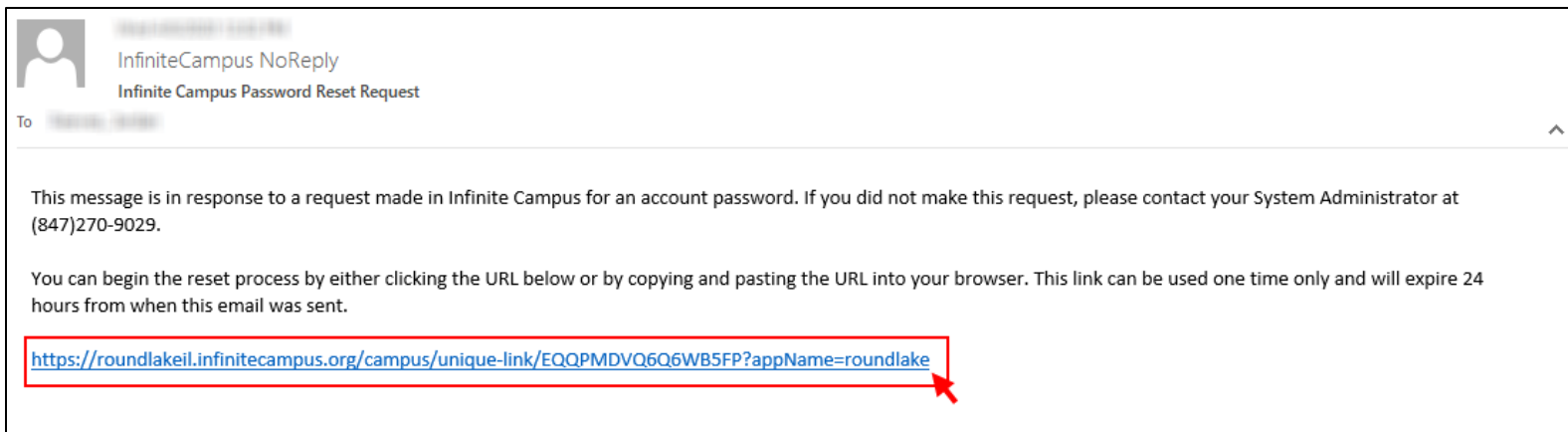
Then enter your **Portal Username**, and click submit.



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A password reset link will be sent to the email associated with the provided username. The email will look similar to the one shown below.

Click on the **URL**, or copy and paste it into your browser.



Doing so will bring you to the following screen, from which you will enter your new password.

Note: Clicking on the orange question mark circled in red below will bring up some helpful information about creating a strong password.

Once you've entered your new password, click **Save**.

You have now successfully changed your password, and can now use that when logging in going forward.

The screenshot shows a 'Set Password' screen with a green border. At the top right is an orange button labeled 'Set Password'. The main heading is 'Please set your password below' with a red circle around a question mark icon. Below this is a red-bordered box containing two input fields: 'New Password' and 'Re-enter Password'. The 'New Password' field has a strength indicator showing '0%'. Below the input fields is a 'Save' button with a red arrow pointing to it.